

Budget

200 Support:

Support services provide administrative, technical (such as guidance and health), and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services, and enterprise programs, rather than as entities within themselves.

Support Expenditures

Use this tab to enter all non-salary support expenditures.

200-300 Support Purchased Services:

Expenditures for services purchased from individuals or firms possessing specialized skills, knowledge, or professional licenses. While a product may or may not result from the transaction, the primary reason for the purchase is the services provided.

200-400 Support Purchased Property Services:

Expenditures for services purchased to operate, repair, maintain, and rent property owned or used by the LEA. These services are performed by persons other than LEA employees. The primary reason for the purchase is the service provided. Included are utility services for water and sewage, cleaning services, repair and maintenance services, and rentals of land, buildings, equipment and vehicles.

200-500 Support Other Purchased Services:

Expenditures for instructional services rendered by organizations or persons not on the agency's payroll. While a product may or may not result from the transaction, the primary reason for the purchase is the services provided. Costs include, but are not limited to, advertising, conference/workshop staff registration fees and travel, student transportation services, and printing.

200-600 Support Supplies

Expenditures for material items of an expendable nature that are consumed, worn out, or deteriorated by use; or items that lose their identity through fabrication or incorporation into different or more complex units or substances. Costs include, but are not limited to, expendable items and general supplies, refreshments, reference books, non-instructional software, and non-instructional supplies.

200-800 Support Other Objects

Expenditures for support goods and services not included in other areas.

For additional information regarding expenditure categories, see the Uniform Minimum Chart of Accounts for New Jersey Public Schools: <http://www.state.nj.us/education/finance/fp/af/>

Procedure:

1. Select a Function & Object Code.
2. Select an Expenditure Category.
3. Enter a brief description of the item or service.
4. Enter the amounts for Public and Nonpublic.
5. Select one or more Allowable Uses. To add or delete Allowable Uses, go to the Program Specific section for the title.
6. For Title IA only, select a Reserve category. See note below.
7. Click 'Calculate Totals' button.
8. Click 'Add Additional Entries' to add a new blank row. Repeat steps 1 to 7.
9. Click 'Save Page' button.

To delete an entry, select the "Delete" checkbox, then click the "Save Page" button.

Note: For Title I, Part A only, the Budget Detail screens display a Reserves column. If any Title I, Part A budgeted cost represents a Reserve, as detailed on Eligibility Step 4, that Reserve must be selected or the information on the screen will not save. If the budgeted cost does not represent a Reserve, as detailed on Eligibility Step 4, please choose the selection **NA**. In total, the dollar amount listed as a cost for the Reserve, and the dollar amount allocated in Eligibility Step 4 for that Reserve, must be equal.

For additional assistance, please contact the EWEG Help Desk at eweghelp@doe.nj.gov.