

## **EWEG FORGOT PASSWORD AND NEW USER INSTRUCTIONS**

### **FORGOT ID/PASSWORD:**

To retrieve ID and Password information, send your request to the EWEG Help Desk at [eweghelp@doe.state.nj.us](mailto:eweghelp@doe.state.nj.us). Be sure to provide your first and last name, school district name, and county-district code with your request.

### **NEW USER:**

All district users must gain access to EWEG programs through their district's Homeroom Administrator who will submit the request to the NJDOE Homeroom system. Homeroom and EWEG are separate systems, and Homeroom only acts as a pass-through for user requests. There will be a delay between when the request is submitted in NJDOE Homeroom and when it is created in the EWEG system. This can be a minimum of 24 hours. All non-district users must contact the EWEG Help Desk at [eweghelp@doe.state.nj.us](mailto:eweghelp@doe.state.nj.us) to gain permissions to the system.